



## PRE-SCHOOL DAY NURSERY

***In partnership with parents***

### Example of a Daily Menu

**Mid-morning drink:** Milk or Ovaltine

**Lunch:** Vegetable Curry, Rice & Lentils,  
Fresh Fruit Salad and Yogurt,  
Lemon Barley Water

**Tea:** Sandwiches, Fresh Fruits & Juice

All meals are nutritionally well balanced and are prepared at the nursery. Special diets are catered for, including vegetarian.

### Fees

The fee for a Day Nursery place is presently £90 per week. Fees are applicable during holidays and sickness. Fees should be paid weekly in advance. Refund cannot be given for sickness or holidays. The nursery is opened 52 weeks per year between 7.45am and 6.30pm. The nursery is closed during Public and Bank Holidays. Parents are requested to telephone the nursery if they will be late to collect their child. Excessive abuse of lateness will be charged by the hour. A notice of 6 weeks is required when your child is going to leave the nursery.

### How the nursery can help your child

- Enable your child to socialise with other children
- Improve your child's relationship with other adults
- Introduce your child to new toys and stimulating activities
- Help with your child's learning development
- Making the steps to separation more gentle

### How the nursery can help you as a Parent/Carer

- Help you meet other parents/carers
- Give you advice and help with parenting skills
- Help with parents/carer and child separation
- Being involved with the Day Nursery prevents you from feeling isolated.

### Illness

If there are specific reasons which relates to the health and welfare of your child, in the case of an infectious illness, it is appropriate for the child to be kept at home until fully recovered. A Doctor's Note is required before your child can come back.

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Telephone/Fax: 0181 552 3340

### A Typical Day

**Opening Hours:** 8am - 6.30 pm Monday to Friday.  
Closed at weekends and on Bank Holidays

- 7.45 - 8.00 am: Awaiting children's arrival
- 8.00 - 8.30 am: Milk & Biscuits
- 8.30 - 10.45 am: The children help to set out the rooms with a variety of activities such as sand & water, painting, puzzles and building bricks. Weather permitted the activities will take place in the garden.
- 9.45 am: Mid morning drink
- 10.45 - 11.00 am: Tidy-up time – children are encouraged to help along
- 11.00 - 11.30 am: Story time or sing song  
Children use the bathroom and get ready for lunch
- 11.30 - 12.30 pm: Children and staff have lunch together
- 12.30 - 1.30 pm: Rest – time varies for each child depends on their age and needs.
- 1.30 - 3.00 pm: Play – not so structured as morning play, allowing children to use their imagination: dressing up, music & movement, garden play.
- 3.00 pm: Story Time
- 3.30 pm: Tea Time.
- 4.00 - 6.30 pm: Parents and carers arrive to take their children home. Watch television or video or play games.
- 6.30 pm: The nursery closes down.

### Complaints

In the unlikely event that you have a complaint, you should speak to the Manager or Senior Staff who will advise you of the Parent's Complaints Procedure.

Caring for the little ones in the  
**community**

