

Coccinelle

PRE-SCHOOL DAY NURSERY

ENROLMENT FORM

CARING FOR THE LITTLE ONES
IN THE COMMUNITY



In partnership with parents

663 BARKING ROAD, PLAISTOW, LONDON E13 9EX

Tel: 020 8552 3340

Enrolment Form

Please kindly:

- fill in all the details and return to the Manager of Coccinelle
- notify us immediately of any changes
- ask for a Parent's Handbook
- use block capitals

1. Full Name of Child

Date of Birth

Country of Origin

Religion

Ethnic Background

Address

Telephone

2. Carer's/Guardian's Name

2.1 Carer's/Guardian's Employer

Employer's Address

Telephone

2.2 Carer's/Guardian's Employer

Employer's Address

Telephone

3. Name of Family Doctor

Family Doctor's Address

Telephone

4. Details of your child's Immunisation Programme

5. Please give details of any allergies

6. Meals at the Nursery

A varied diet is provided to encourage children to eat different foods. You will find a menu displayed on the Notice Board.

Children are provided with mid-morning and afternoon snacks. This is made up of biscuits, juice and fresh fruit with sandwiches.

Please indicate why your child should or should not be served specific foods or drink, either for medical or religious reasons.

7. Your child's health and behaviour

Do you wish us to know anything special about your child? Please list details:

8. In case of an emergency, please provide a telephone number to contact a next of kin

I wish to apply for a place at Coccinelle for my child and I am in agreement with the contents of the regulation I have read from the Parent's Handbook. I will comply with any other conditions as they arise.

Please delete as appropriate: I agree/disagree to give consent for my child to have any emergency treatment and provide a daily telephone number to the nursery on which the Key Worker can inform me if my child/ren has received emergency treatment.

Signed (Carers/Guardian)

Please print Name

Date

Please note that a place cannot be reserved if the two weeks deposits is not received with your enrolment form. Advance payment is required on start date. A notice of 6 weeks is required when your child is going to leave the nursery. Excessive abuse of lateness will be charged by the half hour. Before you sign this enrolment form, please read the Parent's Handbook carefully.

Final settlement can be accepted if you decide to leave before your notice is up or notice paid in full. Any default on this agreement your deposit will not be returned and legal action will be taken to recover the balance of the notice.

Comments